

**STILLWATER COUNTY
COMMISSIONER MINUTES**

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| <p>Notice: These minutes reflect the proceedings of the Board of County Commissioners. The official minutes are on file with the Clerk and Recorder MCA 7-4-2611(2)(b).</p> |
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**REGULAR MEETING
October 27, 2020**

PRESENT Commissioner Mark Crago, Chair, Commissioner Tyrel Hamilton, Commissioner Shupak (via telephone) members, Shannon Fisher & Madisyn Hudecek, Administrative Assistants.

Others Present: Mark Schreiner, Road & Bridge; Kevin Ray, Road & Bridge; Joe Morse, Finance/HR; Rich Cowger, Columbus Fire District; Curt Robbins, Columbus Fire District; Stephanie Ray, Economic Development; Christine Baker, Planning/ED; Steve Riveland, Commissioner Elect; Nancy Rhodes, County Attorney; Emily Schabacher, Stillwater County News.

PLEDGE Commissioner Crago opened the meeting with the Pledge of Allegiance.

MINUTES October 13, 2020- Commissioner Hamilton **MOVED** to approve the minutes as presented. Commissioner Shupak **SECONDED**. No discussion. Motion passed unanimously.

ANNOUNCEMENTS Commissioner Crago announced that COVID cases are still rising. The number of cases keeps varying and there is pocket of community spread. Please continue to stay aware, wash your hands and if you are sick, stay home. Commissioner Crago also announced that the agenda meeting scheduled for November 3, 2020 is cancelled due to election day. Commissioner Crago also noted that tomorrow is National First Responders Day. Stillwater County experienced a double fatality over the weekend and expressed the Commissions sympathies to the families and the company over their loss. Please remember to be cautious and aware of your surroundings when driving for emergency workers safety and everyone’s safety.

CONSENT AGENDA **Commission**
A) Triangle Communications Capital Credit Discount Offer
B) Doney Crowley Fee Agreement
C) Beartooth Front CIZ Schedule of Proceedings

Finance
A) Approve Amendment #11 to Cafeteria Plan

FILE ITEMS **DES/Fire Warden**
A) Resolution 2020-41 to Rescind All Fire Restrictions

Treasurer
A) Monthly Report for September in the Amount of \$50,674,680.31

Commissioner Hamilton **MOVED** to consent to the consent agenda and file the file items. Commissioner Shupak **SECONDED**. Discussion. – Commissioner Crago explained that the Triangle capital communications credit is \$2071.16 lump sum buyout of credit for the county’s history with Triangle Communications. Upon conferring with the County Attorney and finance office it was decided that the better option to receive the quarter sum payout of the capital credit. Commissioner Crago noted that the schedule of proceedings for the Beartooth Front Citizen Initiated Zone will begin on November 10, 2020, which will be the opening of the public comment period. Written comments must be hand delivered or mailed

and must include commentors name, address and must be signed. Digital or verbal comment will not be accepted. The public comment period will remain open for sixty days. The written comment period will close on January 5, 2021. The public hearing will be held on January 13, 2021 with the location to be determined based on COVID restrictions. Rules and procedures for the hearing will also be determined. The written comment period will be reopened on January 13, 2021 for a period of seven days and all comments may be mailed or hand delivered and must include commentors name, address and must be signed. Digital and verbal comment will not be accepted. Decision for creation of zoning district will be on February 17, 2021. All dates are tentative and subject to change. These are goals and targeted dates and the Commission will do their best to maintain this schedule. Motion passed unanimously.

REGULAR BUSINESS Road & Bridge

A) Approve the Purchase of Two Speed Patrol Trailers - Commissioner Hamilton **MOVED** to approve the purchase of two speed patrol trailers for a total amount of \$17,808.00. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton state that one of the trailers will be for the Road Department and the other will be for the Sheriff’s Office. Commissioner Crago explained that the money for the trailers will come out of the budgets for the Road Department and the Sheriff’s office accordingly. Both trailers will be equipped with identical programming so they can be used together by either department as necessary. Commissioner Crago thanked the Road Department for their research on this. Motion passed unanimously.

Area II Agency

A) Match for Federal and State Programs in the Amount of \$13,065.00. Commissioner Hamilton **MOVED** to approve the match for the Area II Agency on aging. Commissioner Shupak **SECONDED**. No discussion. Motion passed unanimously.

Finance

A) Resolution 2020-42 First Half of 2020 Metal Mines License Tax Distribution - Commissioner Hamilton **MOVED** to approve Resolution 2020-42 for the first half of the 2020 metal mines license tax distribution. Commissioner Shupak **SECONDED**. Discussion – Commissioner Hamilton noted the total amount for the distribution is as follows: Planning Department - \$343,203.44; Absarokee Elementary School - \$74,057.64; Columbus Elementary School - \$258,297.45; Fishtail Elementary School – \$9032.84; Nye Elementary School - \$1805.20; elementary school distribution total is \$343,193.13; Absarokee High School - \$101,938.66; Columbus High School – \$241,254.47; high school distribution total is \$343,193.13. Motion passed unanimously.

Airport

A) Columbus Airport Capital Improvement Plan. Commissioner Hamilton **MOVED** to approve the Columbus Airport Capital Improvement Plan. Commissioner Shupak **SECONDED**. No discussion. Motion passed unanimously.

Columbus Rural Fire & Rescue

A) Request CARE's Act Reimbursement - Commissioner Hamilton **MOVED** to approve the Columbus Rural Fire & Rescue CARE's Act reimbursement in the amount of \$92,120.00. Commissioner Shupak **SECONDED**. Discussion - Commissioner Hamilton stated that these funds were from the first round of the COVID/CARE's Act relief fund from March 16, 2020 through May 31, 2020. Commissioner Crago stated that the CARE's act reimbursements for the county and fire district in general does not sit well with him, however, if someone does have to receive them, he would prefer that Stillwater County would receive the reimbursements if they are able to and qualify for them. Commissioner Crago further stated that he struggles with these particular funds because the money they are asking to be reimbursed is for services that are provided on a contract that they are being paid for. Commissioner Crago went on to state that he feels the Ambulance District should be reimbursed because this is for ambulance services and the ambulance district should have made this request to receive the money. If the ambulance district in turn would like to give

the money to the fire district that is their prerogative. Commissioner Crago feels it is ridiculous the way the reimbursements are set up because funds are being reimbursed that are budgeted for and were for expenditures the county was going to have anyway. There are better ways the state and federal government could utilize these funds, however, the fire department is entitled to these funds and meets the criteria laid out for the funds and Stillwater County is still benefitting from the funds. Commissioner Crago stated that he hopes and trusts that the fire department will use the funds to benefit the taxpayer and the use of the funds is for the fire department to determine. Rich Cowger commented that while he respects Commissioner Crago's opinion, we did not set the program up. The fire district fits the criteria and provides EMS services for the county. Chief Cowger referred to the Commissioner Crago's comment regarding the funds going to the ambulance district Cowger stated that if you would review the interlocal agreement between the ambulance district and the rural fire district you would realize that the fire district has always been the one to provide EMS services. The ambulance district is there as a tax support pass through. The fire district pays the payroll and this is clearly stated on the payroll records that are used for this. To make that distinction as to whether it is contract or not, the fire district is the one who provides the services, it provides the equipment and the personnel as the expense and that why it was asked for through the fire district and that is all spelled out in the interlocal agreement that says how the fire district does business. This is just for clarification on that point of record. Hearing no further discussion Commissioner Crago called for a vote. Commissioner Hamilton and Commissioner voted aye. Commissioner Crago voted in opposition. Motion passed two to one.

Economic Development & Planning

A) Approval of New County Logo - Commissioner Hamilton **MOVED** to approve the new county logo as presented. Commissioner Shupak **SECONDED**. Discussion - Stephanie Ray stated that Planning and Economic Development has been working with the Commission for the past several months to initiate a rebrand for the county. This is being done in conjunction with the capital facilities improvement project and plan over the next several years is an effort to build a coordinated team, county logo and unified brand to roll out across the county. The final logo that is being presented and adopted today is a strong clean logo that represents the county really well. Stephanie thanked the Commissioners for the support on this. Commissioner Crago added that the county offices all have different business cards and letterhead. The goal is to get all offices unified under the logo between now and the first of the year. Commissioner Crago thanked Stephanie Ray and Christine Baker for the work they did on this project. Motion passed unanimously.

B) Zee Creative Contract to Redesign the Current Website - Commissioner Hamilton **MOVED** to approve the Zee Creative contract to redesign the county website. Commissioner Shupak **SECONDED**. Discussion - Commissioner Hamilton stated that this contract includes an estimate of \$3700.00 not to exceed 37 hours of work. Commissioner Crago explained that the current county website is difficult to navigate and is not user friendly. Zee Creative is the firm that was used for the logo design and this firm will not be as costly as the current firm the county is using and will hopefully make a more user-friendly website. Commissioner Hamilton noted that he used Zee Creative for a personal project and they do a good job on website design. They operate on a platform that is much simpler to understand unlike our current platform. Motion passed unanimously.

C) FCIP Recommendation to Award GC/CM to Dick Anderson Construction for Capital Facility Improvement Project. Commissioner Hamilton **MOVED** to approve the FCIP recommendation to award the GC/CM to Dick Anderson Construction for the Capital Facility Improvement Project. Commissioner Shupak **SECONDED**. Discussion - Stephanie Ray explained that the capital facilities team interviewed four GC/CM candidates last week. All candidates were ranked on the criteria as identified in the RFQ and RFP. Dick Anderson Construction meet all the requirements that were issued in the RFQ and RFP and were ranked the highest. This was a very thorough and vetted transparent process. Dick Anderson Construction is very vetted and has done a lot of work like this. Motion passed unanimously.

PUBLIC COMMENTS ON COUNTY BUSINESS – Jerry Friend announced that there will be no drivers services this week.

With no further comments hear the meeting was adjourned at 9:22 a.m.

APPROVED BY: /s/ Mark Crago, Commissioner Chairman
ATTEST: Heidi L. Stadel, Clerk and Recorder